

Commission Meeting Agenda



Mayor

Samuel D. Cobb

City Commission

R. Finn Smith – District 1
Christopher R. Mills – District 2
Larron B. Fields – District 3
Joseph D. Calderón – District 4
Dwayne Penick – District 5
Don R. Gerth – District 6

City Manager

Manny Gomez

August 21, 2023



Hobbs City Commission

Regular Meeting

City Hall, City Commission Chamber

200 E. Broadway, 1st Floor Annex, Hobbs, New Mexico

Monday, August 21, 2023 - 6:00 p.m.

Sam D. Cobb, Mayor

R. Finn Smith
Commissioner – District 1

Christopher R. Mills
Commissioner – District 2

Larron B. Fields
Commissioner – District 3

Joseph D. Calderón
Commissioner – District 4

Dwayne Penick
Commissioner – District 5

Don R. Gerth
Commissioner – District 6

A G E N D A

City Commission Meetings are
Broadcast Live on KHBX FM 99.3 Radio and
Available via Livestream at www.hobbsnm.org

CALL TO ORDER AND ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Minutes of the August 7, 2023, Regular Commission Meeting (*Jan Fletcher, City Clerk*)

PROCLAMATIONS AND AWARDS OF MERIT

2. Recognition of City Employees - Milestone Service Awards for the Month of August, 2023 (*Manny Gomez, City Manager*)
 - 5 years – Angelica Castillo, Utilities Department
 - 5 years – Braxton Murphy, Hobbs Fire Department
 - 5 years – Mellisa Ramos, Building Inspections Department
 - 15 years – Ana Padilla, General Services Department
 - 35 years – Terry Bowen, General Services Department

PUBLIC COMMENTS *(Citizens who wish to speak must sign the Public Comment Registration Form located in the Commission Chamber prior to the beginning of the meeting.)*

CONSENT AGENDA *(The consent agenda is approved by a single motion. Any member of the Commission may request an item to be transferred to the regular agenda from the consent agenda without discussion or vote.)*

None

DISCUSSION

None

ACTION ITEMS *(Ordinances, Resolutions, Public Hearings)*

3. Resolution No. 7388 – Authorizing a Contribution of \$25,000.00 to the Eddy-Lea Energy Alliance, Inc. *(Mayor Sam Cobb)*
4. Resolution No. 7389 – Approving a Development Agreement with Property Management Plus, LLC, Concerning the Development of Market Rate Single-Family Housing *(Kevin Robinson, Development Director)*
5. Resolution No. 7390 – Authorizing the Donation of Used Police Equipment to the New Mexico Junior College/Southeastern New Mexico Law Enforcement Academy *(August Fons, Police Chief)*
6. Resolution No. 7391 - Authorizing the Donation of Used Radio Equipment to Lea County for Use by Lea County Emergency Services *(Christa Belyeu, I.T. Director)*
7. Consideration of Approval to Purchase Materials from Iteris, Inc., in the Amount of \$182,831.79 Utilizing a State Price Agreement for Pedestrian Hybrid Beacon (PHB) Signal Improvements at the Intersections of Bender/Brazos and Marland/Clinton *(Todd Randall, City Engineer)*

COMMENTS BY CITY COMMISSIONERS, CITY MANAGER

8. Next Meeting Date:
 - City Commission Regular Meeting:
 - **Tuesday, September 5, 2023, at 6:00 p.m.**

ADJOURNMENT

If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the above meeting, please contact the City Clerk's Office at (575) 397-9200 at least 72 hours prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk's Office if a summary or other type of accessible format is needed.



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: August 21, 2023

SUBJECT: City Commission Meeting Minutes

DEPT. OF ORIGIN: City Clerk's Office
DATE SUBMITTED: August 18, 2023
SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

The following minutes are submitted for approval:

- Regular City Commission meeting held on August 7, 2023

Fiscal Impact:

Reviewed By: _____
Finance Department

N/A

Attachments:

Minutes as referenced under "Summary".

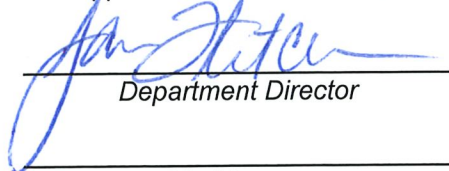
Legal Review:

Approved As To Form: _____
City Attorney

Recommendation:

Motion to approve the minutes as presented.

Approved For Submittal By:



Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

Minutes of the regular meeting of the Hobbs City Commission held on Monday, August 7, 2023, in the City Commission Chamber, 200 East Broadway, 1st Floor Annex, Hobbs, New Mexico. This meeting was also available to the public via Livestream on the City's website at www.hobbsnm.org.

Call to Order and Roll Call

Mayor Sam D. Cobb called the meeting to order at 6:00 p.m. and welcomed everyone to the meeting. The City Clerk called the roll and the following answered present:

Mayor Sam D. Cobb
Commissioner R. Finn Smith
Commissioner Christopher Mills
Commissioner Larron B. Fields
Commissioner Joseph D. Calderón
Commissioner Don Gerth
Commissioner Dwayne Penick

Also present:

Manny Gomez, City Manager
Efren Cortez, City Attorney
Barry Young, Fire Chief
Mark Doport, Deputy Fire Chief
Tony Alarcon, Fire Inspector
Shane Blevins, Deputy Chief of Police
August Fons, Chief of Police
Chad Wright, Police Criminal Investigations
Toby Spears, Finance Director
Bobby Arther, Municipal Judge
Shannon Arguello, Court Administrator
Shelia Baker, General Services Director
Bryan Wagner, Parks and Open Spaces Director
Doug McDaniel, Recreation Director
Nicholas Goulet, Human Resources Director
Matt Hughes, Rockwind Golf Course Superintendent
Kevin Robinson, Development Director
Todd Randall, City Engineer
Anthony Henry, Deputy City Engineer
Tim Woomer, Utilities Director
Christa Belyeu, I.T. Director
Lou Maldonado, Parks Superintendent
Jan Fletcher, City Clerk
Rose Galavez, Assistant Deputy City Clerk
Janie Lara, Clerk Assistant
10 citizens

Invocation and Pledge of Allegiance

Commissioner Penick delivered the invocation and Commissioner Fields led the Pledge of Allegiance.

Closed Session

The Commission convened in closed session at 4:30 p.m. on Monday, August 7, 2023, for discussion of matters subject to the attorney-client privilege pertaining to threatened or pending litigation in Federal or State Courts in which the City is or may become a participant, specifically related to the following cases: [NMSA 1978 §10-15-1(H)(7)]

1. Anchondo v. City of Hobbs, et al. – D-506-CV-2021-01024
2. Barela v. City of Hobbs – D-506-CV-2021-00691
3. Fulcher, et al. v. Gutierrez, et al. – D-506-CV-2023-00401
4. Henderson III v. City of Hobbs – D-506-CV-2022-00998
5. Lee-Kane, Sr., et al. v. Lara, et al. – D-506-CV-2021-00243
6. State of New Mexico v. Board of County Commissioners for Lea County, et al.
– S-1-SC-39742
7. Turrito v. City of Hobbs – D-506-CV-2021-01001
8. Smith, et al. v. City of Hobbs – D-506-CV-2018-01800
9. Barela v. City of Hobbs, et al. – 22-cv-00096
10. Castillo v. Hille – 21-cv-00258
11. Wright v. Martinez – 18-cv-01126

The matters discussed in the closed meeting were limited only to that specified above. No action was taken during the meeting.

Approval of Minutes

Commissioner Calderon moved the minutes of the regular meeting of July 24, 2023 be approved as written. Commissioner Gerth seconded the motion and the vote was recorded as follows: Penick yes, Smith yes, Mills yes, Fields yes, Calderón yes, Gerth yes, Cobb yes. The motion carried.

Proclamations and Awards of Merit

Mayor Cobb proclaimed August 18, 2023, as "*Never Give Up Day*". He stated this proclamation is truly indicative of our community as we have gone through tough times and our community always comes together to do what we can to help our fellow man.

Public Comments

Ms. Lori Bora expressed concerns regarding the business licensing process for certain businesses.

Ms. Joe Cotton, President of the Hobbs NAACP, acknowledged City Attorney Efrén Cortez, for all of the legal advice he has provided to the City, his fairness, honesty, and leadership. He wished Mr. Cortez well in his future endeavors as District Judge.

Mr. Kyle Brown expressed concerns regarding a medical practice new to the City of Hobbs.

Consent Agenda

Mayor Cobb explained the process for the consent agenda which is reserved for items which are routine when the agenda is lengthy. He stated any member of the Commission may request an item to be transferred to the regular agenda from the consent agenda without discussion or vote.

With regard to Resolution No. 7381 Authorizing a Memorandum of Agreement Between the City of Hobbs and Lea County for \$125,000.00, Mayor Cobb stated these are discretionary funds from Lea County Commissioner Brad Webber for use at the Hobbs Animal Adoption Center. Mayor Cobb thanked County Commissioner Webber for allocating these funds to the City.

Commissioner Calderón moved for approval of the following Consent Agenda item(s):

Resolution No. 7379 – Authorizing an Agreement with the Southeastern New Mexico Economic Development District/Council of Governments for FY 23-24

Resolution No. 7380 – Amending the City of Hobbs’ Cell Phone Policy Effective August 7, 2023

Resolution No. 7381 – Authorizing a Memorandum of Agreement Between the City of Hobbs and Lea County for Hobbs Animal Adoption Center Operational and Staff Expenditures for \$125,000.00 from Lea County Commission District 2 Discretionary Funding

Resolution No. 7382 - Authorizing a Memorandum of Understanding with the University of the Southwest for Use of Baker Field at the Veterans Memorial Complex by the USW Softball Team

Resolution No. 7383 – Approving Amendment No. 1 to an Infrastructure Extension Development Agreement with ALJO, LLC, in the Amount of \$7,351.00 Concerning the Development of Public Infrastructures Concerning the Project of Ranchland

Commissioner Smith seconded the motion and the vote was recorded as follows: Penick yes, Smith yes, Mills yes, Fields yes, Calderón yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolutions and supporting documentation are attached and made a part of these minutes.

Discussion

None

Action Items

Resolution No. 7384 – Relating to the Disposition and Trade-In of Seven Cardiac Monitors and Authorizing the Purchase of Eight Cardiac Monitors from Stryker Sales Corporation Utilizing New Mexico State Contract Pricing in the Amount of \$292,665.27

Mr. Barry Young, Fire Chief, explained the resolution to dispose and trade-in seven cardiac monitors toward the purchase of eight new cardiac monitors. Chief Young stated the trade in value is \$52,500.00 and the cost of eight new cardiac monitors is \$345,165.27 resulting in a net cost of \$292,665.27. Chief Young explained the cardiac monitors are utilized every time the Hobbs Fire Department responds to an ambulance call where there are patients needing to be assessed, treated, and transported. He stated the purchase of these cardiac monitors will allow the department to replace monitors which have been extended well past their shelf life of eight years.

There being no discussion, Commissioner Penick moved that Resolution No. 7384 be adopted as presented. Commissioner Smith seconded the motion and the vote was recorded as follows: Smith yes, Penick yes, Calderón yes, Fields yes, Mills yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Resolution No. 7385 – Approving the Submission of a Grant Application in the Amount of \$400,000.00 with the Fire Protection Grant Council for FY 24 for the Hobbs Fire Department

Fire Chief Young explained the resolution and stated the City of Hobbs Fire Department is eligible to participate in the FY 24 Fire Protection Grant Council. He stated the Hobbs Fire Department wishes to utilize this grant application to obtain funds to be applied toward the building of a training tower. Chief Young stated the total amount being requested for the training tower through the grant is \$400,000.00. The total cost of the training tower is approximately \$1,600,000.00 which, if successful with the grant process, the City of Hobbs would be responsible for approximately \$1,200,000.00 to complete the project. The training tower will be a multi-story, multi-use facility and will give the ability for live fire training, rescue ventilation, and rappelling. Chief Young stated with the training tower, the City's ISO rating would improve and the community would have the benefit of receiving better commercial and residential insurance rates.

There being no discussion, Commissioner Fields moved that Resolution No. 7385 be adopted as presented. Commissioner Mills seconded the motion and the vote was recorded as follows: Smith yes, Penick yes, Calderón yes, Fields yes, Mills yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes

Consideration of Approval of RFP #539-23 to Provide Security Services for the City of Hobbs at the CORE and Recommendation to Accept Proposal from Tactical Security Solutions, LLC

Mr. Doug McDaniel, Recreation Director, explained RFP #539-23 for security services for the City of Hobbs at the CORE and recommended acceptance of a proposal from Tactical Security Solutions, LLC. He explained Tactical Security Solutions has been in business since 2006 and has provided a variety of security services for a wide range of customers. He stated the RFP requires Tactical Security Staff to be on duty at the CORE seven days per week, three hours per day, on days that the CORE is operational to assist CORE staff with keeping CORE patrons safe, and to assist CORE staff during any incidents in which CORE staff may require assistance.

Following a brief discussion, Commissioner Gerth moved that RFP #539-23 to provide security services at the CORE and proposal from Tactical Security Solutions, LLC, be approved as presented. Commissioner Penick seconded the motion and the vote was recorded as follows: Smith yes, Penick yes, Calderón yes, Fields yes, Mills yes, Gerth yes, Cobb yes. The motion carried. Copies of the contract and supporting documentation are attached and made a part of these minutes.

Resolution No. 7386 – Approving the FY 2025 – 2029 Infrastructure Capital Improvements Plan (ICIP)

Mr. Todd Randall, City Engineer, and Mr. Kevin Robinson, Development Director explained the resolution approving the FY 2025 - 2029 Infrastructure Capital Improvements Plan (ICIP). Mr. Randall stated the City of Hobbs Planning Board selected their top 10 ICIP projects from all of last year's remaining projects and additional projects recommended for this year's ICIP. The City Commission is requested to discuss and individually rank the ICIP projects to establish the top 5 projects for inclusion within the plan.

The ICIP Top 5 project list is identified as follows:

1. Street Improvements / Resurfacing
2. Drainage Master Plan & Improvements
3. Joe Harvey Blvd. Improvements
4. Fire / Police Training Facility
5. Water Well Program

Following a brief discussion, Commissioner Penick moved that Resolution No. 7386 be adopted as presented. Commissioner Mills seconded the motion and the vote was recorded as follows: Smith yes, Penick yes, Calderón yes, Fields yes, Mills yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Consideration of Approval of a CES Contract with Pettigrew & Associates, P.A., to Provide the Grimes Street Rehabilitation Project Design in the Amount of \$264,638.44

Mr. Randall and Mr. Anthony Henry, Deputy City Engineer requested approval of a CES contract with Pettigrew & Associates for the Grimes Street Rehabilitation project design in the amount of \$264,638.44. The Grimes Street Rehabilitation consists of the roadway reconstruction of Grimes Street from Clinton Street to Silver Street, approximately 1.5 miles in length. Mr. Henry stated the three main points of highlight and focus are:

1. Sidewalk connectivity at Bender and Lovington Highway along Turner Street.
2. Drainage at Alto and Grimes where there is a low spot and the water collects.
3. Intersections with turning capacity and evaluation of traffic signal to remove cable spans.

Following a brief discussion, Commissioner Smith moved that the CES contract with Pettigrew & Associates for the Grimes Street Rehabilitation project be approved as presented. Commissioner Gerth seconded the motion and the vote was recorded as follows: Smith yes, Penick yes, Calderón yes, Fields yes, Mills yes, Gerth yes, Cobb yes. The motion carried. Copies of the contract and supporting documentation are attached and made a part of these minutes.

PUBLICATION: Proposed Ordinance Consenting to the Kassis North Grimes Annexation Being a Portion of Section 16, Township 18 South, Range 38 East

Mr. Kevin Robinson, Development Director, explained the proposed ordinance for publication to annex .806 acres into the municipal boundaries. He stated the annexation area is located within Section 16, Township 18 South, Range 38 East and highlighted the area on an overhead map.

There being no discussion, Commissioner Fields moved that the Commission publish notice of intent to adopt the proposed ordinance consenting to the Kassis North Grimes Annexation. Commissioner Smith seconded the motion and the vote was recorded as follows: Smith yes, Penick yes, Calderón yes, Fields yes, Mills yes, Gerth yes, Cobb yes. The motion carried. Copies of the proposed annexation ordinance and supporting documentation are attached and made a part of these minutes.

Resolution No. 7387 – Approving a Development Agreement with Sombra Homes, LLC, Concerning the Development of Market Rate Single-Family Housing

Mr. Robinson explained the proposed Development Agreement with Sombra Homes, LLC, concerning the development of market rate single-family housing. This agreement allows the reimbursement of public infrastructure for this type of development. Mr. Robinson stated this action is fully compliant with Resolution No.

7063 which was adopted by this Commission on June 21, 2021. This will be the developer's four Development Agreement with the City of Hobbs.

Commissioner Smith stated he will be abstaining from the vote because he has a home in this area and is the Treasurer of the Home Owner's Association.

There being no discussion, Commissioner Gerth moved that Resolution No. 7387 be adopted as presented. Commissioner Mills seconded the motion and the vote was recorded as follows: Smith abstain, Penick yes, Calderón yes, Fields yes, Mills yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Comments by City Commissioners, City Manager

Mr. Manny Gomez, City Manager, provided an update on the large item pick-up that took place on August 5, 2023. He stated it was a huge success with 40-50 tons of trash collected. Other dates for the large item pick-up are September 16, 2023, October 7, 2023, and November 4, 2023.

Mr. Gomez stated the Play the Rock Golf Tournament will be held at Rockwind Community Links on August 26 and 27, 2023.

Mr. Gomez reminded the community that Youth Sports League is at the CORE and registration is now open and the event will run from September 5 – October 12, 2023. He encouraged the community to take their youth and children to the CORE for youth sports.

Mr. Gomez stated he has been very fortunate to work with some great people throughout his career at the City of Hobbs. Unfortunately, tonight, he has to say farewell to two of his colleagues, Mr. Efen Cortez and Mr. Barry Young. He thanked both men for all their years of hard work and dedication to the City of Hobbs. Mr. Gomez wished them both well in their future endeavors.

Commissioner Gerth stated he would be playing in the upcoming Play the Rock Golf Tournament and stated the golf course at Rockwind Community Links looks fantastic.

Commissioner Gerth stated he has received several calls regarding trash throughout the City. He commented we must all, as citizens, have respect for our community and be aware of our surroundings.

Commissioner Mills commented on calls he has received regarding a medical facility new to the City of Hobbs.

Commissioner Fields stated it has been a pleasure and a privilege to work with Mr. Efren Cortez and Mr. Barry Young. He also commended Mr. Brian Wagner and Ms. Jessica Silva for their hard work and for their quick response to his phone calls.

Commissioner Calderon reminded everyone that school is starting soon and drivers should drive slowly and be aware of children on the road.

Commissioner Penick commended Mr. Efren Cortez for all of his years of service to the City. He also commended Mr. Barry Young for his years of service and all of the grant funding he has secured for the City of Hobbs throughout his career.

Commissioner Smith encouraged Mr. Cortez and Mr. Young to leave their staff with the great mentality they have instilled in them.

Mayor Cobb thanked City Manager Gomez and Fire Chief Young for their leadership development. He stated he received a message from the CEO of Covenant Hospital regarding Deputy Fire Chief Mark Doporto and the great help he has been to the hospital and to the community.

Mayor Cobb also recognized Mr. Mike Miller, Mayor Pro Tem of Portales, in the audience who currently services as the President of the New Mexico Municipal League. He stated he has been a tremendous advocate for Southeast New Mexico.

There being no further business or comments, Commissioner Calderón moved that the meeting adjourn. Commissioner Penick seconded the motion and the vote was recorded as follows: Smith yes, Penick yes, Calderón yes, Fields yes, Mills yes, Gerth yes, Cobb yes. The motion carried. The meeting adjourned at 7:10 p.m.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



PROCLAMATIONS

AND

**AWARDS OF
MERIT**

August Milestones 2023

5 years

Angelica Castillo	Meters&Service Invsgr	08/27/2018
Braxton Murphy	Firefighter Shift	08/07/2018
Mellisa Ramos	Code Enforce Admin Asst	08/13/2018

15 years

Ana Padilla	CORE Custodian	08/11/2008
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35 years

Terry Bowen	Automotive Tech Sen	08/08/1988
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ACTION ITEMS



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: August 21, 2023

SUBJECT: A RESOLUTION AUTHORIZING A CONTRIBUTION OF \$25,000.00 TO THE EDDY-LEA ENERGY ALLIANCE, LLC.

DEPT. OF ORIGIN: Mayor's Office
DATE SUBMITTED: August 14, 2023
SUBMITTED BY: Sam D. Cobb, Mayor

Summary: The City of Hobbs, Lea County, Eddy County and the City of Carlsbad are members of the Eddy-Lea Energy Alliance (ELEA). ELEA owns property on the Eddy/Lea County line that has been characterized by the federal government as a possible temporary storage for nuclear material. The project has potential for significant economic development for the parties.

The Joint Powers Agreement between the governmental entities states that contributions from funds of the parties may be made to defray the costs of ELEA. Each member has been requested to contribute \$25,000.00 for these costs for fiscal year 2023-24. The Resolution will authorize payment of the City's share of the development costs. Currently, the City of Carlsbad serves as the fiscal agent for ELEA and payments under the Joint Powers Agreement will be made to ELEA via the City of Carlsbad.

Fiscal Impact:

Reviewed By: Finance Department

Digitally signed by Efrén A. Cortez
DN: cn=Efrén A. Cortez, ou=City of Hobbs,
o=City Attorney's Office,
email=ecortez@hobbsnm.org, c=US
Date: 2023.08.15 08:39:17 -0600

The amount has been budgeted in the 2023-2024 fiscal year for Commission's Budget for Professional Services 010100-42601.

Attachments:
Resolution; Invoice

Legal Review:

Approved As To Form: Efrén A. Cortez
City Attorney

Digitally signed by Efrén A. Cortez
DN: cn=Efrén A. Cortez, ou=City of Hobbs,
o=City Attorney's Office,
email=ecortez@hobbsnm.org, c=US
Date: 2023.08.15 08:39:17 -0600

Recommendation:

The Commission should consider the Resolution.

Approved For Submittal By:

Department Director
City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No.
Ordinance No.
Continued To:
Referred To: Referred
To:
Approved
Other
Denied
File No.
File No.

CITY OF HOBBS

RESOLUTION NO. 7388

A RESOLUTION AUTHORIZING A CONTRIBUTION OF \$25,000.00 FOR
FY 2023-2024 TO THE EDDY-LEA ENERGY ALLIANCE, LLC.

WHEREAS, the City of Hobbs, Lea County, Eddy County and the City of Carlsbad are members of the Eddy-Lea Energy Alliance, LLC (ELEA) which owns property on the Lea/Eddy County line. The property has been characterized by the federal government as a possible location for storage of nuclear material and the project has significant economic development potential for the members; and

WHEREAS, Article IV of the Joint Powers Agreement between the governmental entities requires that contributions from the funds of the parties may be made to defray the costs of ELEA and any such contributions shall be equally shared by the members; and

WHEREAS, each member should contribute the sum of \$25,000.00; and

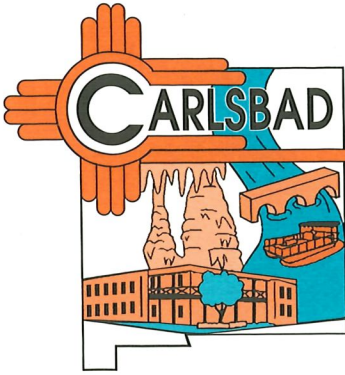
NOW, THEREFORE, BE IT HEREBY RESOLVED by the governing body of the City of Hobbs, New Mexico, that the Mayor be and hereby is authorized to contribute the City's share of the costs (\$25,000.00) to ELEA for FY 2023-2024.

PASSED, ADOPTED AND APPROVED this 21st day of August, 2023.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



Post Office Box 1569
Carlsbad, NM 88221-1569
(575) 887-1191
1-800-658-2713
www.cityofcarlsbadnm.com

DALE JANWAY
MAYOR

JOHN N. LOWE
CITY ADMINISTRATOR

INVOICE

August 4, 2023

City of Hobbs
200 E Broadway St.
Hobbs, NM 88240

RE: ELEA Member Contribution

This is an invoice for the ELEA Member Contribution for FY24.

TOTAL AMOUNT DUE \$25,000.00

Please remit payment to:

City of Carlsbad
P.O. Box 1569
Carlsbad, NM 88221-1569
Finance Department

Sincerely,

Melissa Salcido
Finance Director

COUNCILORS

Ward 1
EDDIE T. RODRIGUEZ
LISA A. ANAYA FLORES

Ward 2
JEFF FORREST
J J CHAVEZ

Ward 3
KARLA NIEMEIER
JUDI WATERS

Ward 4
MARK WALTERSCHEID
WESLEY A. CARTER



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: August 21, 2023

SUBJECT: CONSIDERATION TO APPROVE A DEVELOPMENT AGREEMENT WITH PROPERTY MANAGEMENT PLUS, LLC CONCERNING THE DEVELOPMENT OF MARKET RATE SINGLE-FAMILY HOUSING.

DEPT. OF ORIGIN: Planning Division
DATE SUBMITTED: August 14, 2023
SUBMITTED BY: Kevin Robinson - Planning Department

Summary: Property Management Plus, LLC has requested a Development Agreement concerning the development of single-family housing units located within the municipal boundaries. The developer proposes to produce market rate single-family units and is requesting infrastructure incentives of \$55,000.00.

Fiscal Impact:

Reviewed By: Finance Department

Budget Available \$402,321.00 FY2024
Single Family Housing #010100-44901-170

Attachments: Resolution and Development Agreement.

Legal Review:

Approved As To Form
Efren A. Cortez
City Attorney

Recommendation:

Commission considers approval / denial of the attached Development Agreement.

Approved For Submittal By:

Kevin Robinson
Department Director
City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No.
Ordinance No.
Approved
Other
Continued To:
Referred To:
Denied
File No.

CITY OF HOBBS

RESOLUTION NO. 7389

A RESOLUTION TO APPROVE A DEVELOPMENT AGREEMENT WITH PROPERTY MANAGEMENT PLUS, LLC CONCERNING THE DEVELOPMENT OF MARKET RATE SINGLE-FAMILY.

WHEREAS, the City of Hobbs is proposing to enter into a Development Agreement with Property Management Plus, LLC concerning the development of market rate single-family housing; and

WHEREAS, the aforementioned Development Agreement allows for an incentive of reimbursement of public infrastructure for this type of development, said agreement being in the best interest of the City.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that

1. The City of Hobbs hereby approves the Development Agreement, which is attached hereto and made a part of this Agreement as Exhibit #1 and the Mayor, and/or his designee, is hereby authorized to execute the Agreement.
2. That City staff and officials are authorized to do any and all deeds to carry out the intent of this Resolution.

PASSED, ADOPTED AND APPROVED this 21st day of August, 2023.

Sam D. Cobb, Mayor

ATTEST:

Jan Fletcher, City Clerk

MARKET RATE SINGLE FAMILY DEVELOPMENT AGREEMENT

THIS AGREEMENT is entered into on this 21th day of August 2023 by and between the City Of Hobbs, New Mexico, a municipal corporation (hereinafter "City"); and Property Management Plus, LLC, 3228 N. Grimes St., Hobbs, NM 88240, (hereinafter "Developer") for the purpose of delivering Housing Developer Services to be provided to the City.

RECITALS:

- ** The City requires to contract with a Market Rate Single Family Development Company to deliver Single Family Market Rate Housing to the Citizens of Hobbs, New Mexico.
- ** Developer has submitted a proposal to the City to deliver the required Market Rate Single Family Housing, to be produced within 365 days of ratification of this agreement, within the Municipal Boundaries.
- ** Any outstanding Development Agreements between the Developer and the City of Hobbs concerning the production of Market Rate Single Family Housing shall become null and void upon the ratification of this agreement herewith.

NOW, THEREFORE, the City of Hobbs and Developer do hereby agree as follows:

A. Work To Be Performed.

1. The Developer shall furnish to the City its Professional Housing Developer Services for certain work regarding the Market Rate Single Family Housing. All single family structures completed under this agreement shall be located within the municipal boundaries and shall have received a certificate of occupancy after ratification of this agreement.
2. Developer shall furnish to City its professional Housing Developer Services as provided by this Agreement. The specific duties include the production and delivering to the public Market Rate Single Family Housing Units in Hobbs. Produced Units receiving an infrastructure incentive reimbursement shall not now or in the future be utilized in a pecuniary manner by renting, leasing, exchanging or bartering habitation privileges to the property for a period of no less than 30 days at a time.
3. Specific activities required are to develop privately owned real property in the City including designing, building and transferring to the public individual market rate single family housing units. The City's subsidy may include any or all of the following funding assistance from the City:

Incentives are available for installed public municipal infrastructure only, providing compliance with:

- a. Incentive not to exceed per square footage basis:
 - i. \$5.00 per sq. ft. north of Sanger
 - ii. \$10.00 per sq. ft. south of Sanger
 - iii. Calculation based on living area only
- b. Incentive not to exceed per unit basis:
 - i. \$5,000.00 per single family unit
 - ii. \$2,500.00 per multi-family unit

- c. Incentive not to exceed fair share per linear foot of infrastructure basis:
 - i. \$90.00 per lineal front footage of complete public infrastructure, and further broken down as follows:
 1. **Water** (\$12.50 / lf):
 - a. Twelve dollars fifty cents (\$12.50) per equivalent front foot of lot to which water service is provided (8" minimum service single family & 10" minimum service for multi-family);
 2. **Sewer** (\$17.50 / lf):
 - a. Seventeen dollars fifty cents (\$17.50) per equivalent front foot of lot to which sewer service is provided (8" minimum service single family & 10" minimum service for multi-family);
 3. **Street** (\$45/ lf):
 - a. Forty five dollars (\$45) per equivalent front foot of lot to which street is provided (built to Minor Residential standards as promulgated within the City of Hobbs Major Thoroughfare Plan);
 4. **Sidewalk**:
 - a. Fifteen (\$15) per equivalent front foot of lot to which sidewalk (includes driveway with ADA accessible path) is provided;

Based on quantities of required publicly owned infrastructure installed supporting the project, the City Engineer shall determine if the value of the infrastructure is adequate as an equal exchange of value for the amount of City subsidy contributed to the market rate single family housing unit. The City Engineer shall resolve any issues concerning value or extent of infrastructure and amount of square footage of constructed housing units. Specifically, the City Engineer will determine the value or unit costs of the publicly owned infrastructure according to any City of Hobbs Annual Pavement/Concrete/Utility Contracts or public infrastructure projects and estimates.

B. Payment For Services.

- 1) The City shall pay for said services at the rates agreed to and as specified above in the Infrastructure details, as shown herein. Payment will not be made by the City for any unit until a certificate of occupancy is issued, based on this Agreement.
- 2) The total compensation to be paid to the Developer during the term of this Agreement shall not exceed Fifty Five Thousand Dollars (\$55,000.00), unless the Agreement is amended by the City Commission.
- 3) City subsidy shall be paid when each individual single family unit is complete and certificate of occupancy is issued, provided the certificate of occupancy for the unit is issued after ratification of this agreement. Payment will be made within fifteen (15) days following a written request from the Developer and upon City inspection of project completion.

4) Produced Units receiving an infrastructure incentive reimbursement shall not now or in the future be utilized in a pecuniary manner by renting, leasing, exchanging or bartering habitation privileges to the property for a period of no less than 30 days at a time. Such usage either now or in the future, for a period not to exceed 10 years from date of issuance of a C.O., shall require Developer to return any incentive funds received for any unit thus utilized, upon demand by the City. Developer shall record a "Declaration of Restrictive Covenants", attached hereto as Exhibit 2, to restrict such usage and to notify parties involved in future conveyances.

C. Construction Requirements.

Construction shall be of energy-efficient design per New Mexico Energy Conservation Code 2009, utilizing either stucco or brick on the exterior of all buildings.

D. Assignment of Agreement.

This Section refers to assignability of this Agreement, and not to assignability of the Project to be developed for housing. Developer shall not assign or transfer any interest in this Agreement. Except that Developer is permitted, upon City approval, to assign its interest to a Partnership or Corporation in which the Developer is the principal party or to an affiliated company, working with the Developer on the Project. Subject to the foregoing provision, this Agreement shall inure to the benefit of and be binding upon the parties to this Agreement and their respective successors and assigns; provided that upon any assignment of this Agreement by either party, the other party shall not be released from any obligation under, or liability accruing pursuant to this Agreement. Consent shall not unreasonably be withheld by either party.

E. Insurance Requirements and Hold Harmless Provision.

1. Developer agrees to obtain and maintain appropriate insurance during the course of the development of market rate single family housing with the City of Hobbs, as follows, and shall indemnify and hold harmless City, its employees, agents, officers and officials from any and all claims, losses, causes of action, and/or liabilities resulting from the conduct, negligence, errors or omissions of Developer or any employee or agent of Developer while engaged in performing the services called for herein.

2. The Developer shall maintain insurance coverage for General Liability, Automobile Liability, Errors and Omissions Insurance, and Workers' Compensation, subject to review and approval of the City Attorney.

F. Governing Law and Provisions.

1. This Agreement shall be governed by the laws of the State of New Mexico. Jurisdiction and venue relating to any litigation or dispute arising out of this Agreement shall be in the District Court of Lea County, New Mexico, only. If any part of this contract shall be deemed in violation of the laws or Constitution of New Mexico, only such part thereof shall be thereby invalidated, and all other parts hereof shall remain valid and enforceable.

2. If any party is found by a court to have breached this Agreement, the breaching party agrees to pay all reasonable costs, attorney's fees and expenses that shall be made or incurred by another party in enforcing any covenant or provision of this Agreement, including the expenses of in house counsel.

G. Final Payment and Release of Claims.

1. Developer, upon final payment of all amounts due under this Agreement, releases the City and its officers and employees from all liabilities, claims and obligations whatsoever arising from or under this Agreement.
2. City, upon Developer's final completion of all work items and covenants required of the Developer under this Agreement, shall release the Developer from all liabilities, claims and obligations whatsoever arising from or under this Agreement, on the day that is ten (10) years following the date of the City's issuance of a final certificate of occupancy on the Project.

H. Amendments.

This Agreement shall not be altered, changed, or amended except by written instrument approved and executed by both parties hereto.

I. Breach.

1. The following events constitute a breach of this Agreement by Developer:
 - a) Developer's failure to perform or comply with any of the terms, conditions or provisions of this Agreement.
2. The following events constitute a breach of this Agreement by City:
 - a) City's failure to perform or comply with any of the terms, conditions or provisions of this Agreement, including making timely and appropriate payments to the Developer.

J. Remedies Upon Breach.

1. Any party may sue to collect any and all damages that may accrue by virtue of the breach of this Agreement.
2. If any party is found by a court to have breached this Agreement, the breaching party agrees to pay all reasonable costs, attorney's fees and expenses that shall be made or incurred by another party in enforcing any covenant or provision of this Agreement.

K. Termination.

This Agreement shall be terminated upon the completion of all tenants herein specified or 365 days from date of ratification whichever comes first. A request for infrastructure reimbursement, for a qualified unit produced within the terms of this agreement, received after the Termination Date of this agreement will not be eligible for payment.

L. Notice.

All notices given pursuant to or in connection with this Agreement shall be made in writing and posted by regular mail, postage prepaid, to the City, ATTN: City Attorney, 200 E. Broadway, Hobbs, NM 88240; to Developer ATTN and Property Management Plus, LLC, 3228 N. Grimes St., Hobbs, NM 88240 and to such other address as requested by either party. Notice shall be deemed to be received on the fifth day following posting.

M. Entire Agreement.

The foregoing constitutes the entire agreement between the parties hereto and may be modified only in writing by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first written above.

City of Hobbs

Property Management Plus, LLC

By: Sam D. Cobb, Mayor

By: Nadeem Kassis

ATTEST:

APPROVED AS TO FORM:

JAN FLETCHER, City Clerk

Efren Cortez, City Attorney



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: August 21, 2023

SUBJECT: Donation of three (3) 2018 Dodge Chargers Police Units to New Mexico Junior College/Southeastern New Mexico Law Enforcement Academy

DEPT. OF ORIGIN: Police Department
DATE SUBMITTED: August 15, 2023
SUBMITTED BY: Chief August Fons

Summary:

The City of Hobbs Police Department has contacted New Mexico Junior College/Southeastern New Mexico Law Enforcement Academy in reference to the donation of three 2018 Dodge Charger Police Units which the Police Department is no longer utilizing. These units have proven to be exceptionally high maintenance and unsuitable for continuous daily police service. City Garage personnel have explained that the cost to keep these vehicles in continued daily service will be extensive and more than what the vehicles are worth. The vehicles are as follows: 2018 Dodge Chargers:

Unit #	VIN	License Plate
1694	2C3CDXKT1JH144241	02564G
1692	2C3CDXKT3JH144239	02561G
1687	2C3CDXKT4JH144234	02555G

New Mexico Junior College/Southeastern New Mexico Law Enforcement Academy has expressed a need for these vehicles to be used as track cars during vehicle operations class in the academy and have requested the donation/transfer of this equipment.

Fiscal Impact:

Reviewed By: 
Finance Department

There is no fiscal impact associated with this donation. New Mexico Junior College will pick up these vehicles at its cost. (please see attached fixed asset list sheets)

Attachments:

- Resolution
- Fixed Asset Valuation List
- Asset Deletion Form

Legal Review:

Approved As To Form: 
City Attorney

Recommendation:

Approved For Submittal By:


Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

CITY OF HOBBS

RESOLUTION NO. 7390

A RESOLUTION AUTHORIZING THE DONATION OF USED EQUIPMENT TO
NEW MEXICO JUNIOR COLLEGE

WHEREAS, the City of Hobbs owns three (3) 2018 Dodge Chargers which is no longer in use by the Hobbs Police Department and New Mexico Junior College has a need for the equipment; and

WHEREAS, pursuant to Section 3-54-2 (d), NMSA 1978, a municipality may sell, exchange or donate real or personal property to the State, to any of its political subdivisions, or to the federal government if such sale, exchange or gift is in the best interests of the public;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor be and hereby is, authorized and directed to take all necessary and appropriate action to effectuate this resolution and specifically to donate surplus property consisting of three (3) 2018 Dodge Chargers to New Mexico Junior College, subject to approval by the New Mexico Department of Finance and Administration (DFA).

PASSED, ADOPTED AND APPROVED this 21st day of August, 2023

SAM D. COBB, Mayor

JAN FLETCHER, City Clerk

**RECEIPT OF EQUIPMENT AND
WAIVER OF CLAIM FOR DAMAGES**

WHEREAS, the City of Hobbs owns the following equipment which is not presently being used by the City of Hobbs Police Department:

2018 Dodge Charger Unit #1694
VIN: 2C3CDXKT1JH144241

2018 Dodge Charger Unit #1692
VIN: 2C3CDXKT3JH144239

2018 Dodge Charger Unit #1687
VIN: 2C3CDXKT4JH144234

WHEREAS, the City of Hobbs is willing to donate said equipment to New Mexico Junior College/Southeastern New Mexico Law Enforcement Academy, for its use.

NOW, THEREFORE, the gift of said equipment is accepted by New Mexico Junior College under the following terms and conditions:

1. New Mexico Junior College agrees that the above-referenced equipment is accepted in "as is" condition.
2. New Mexico Junior College understands and agrees that the City of Hobbs makes no warranty, either express or implied, as to the condition of the equipment and/or its quality.
3. New Mexico Junior College hereby waives any claim for damages for loss to any persons or loss of any property which may be caused by the use of said equipment given by the City of Hobbs, and agrees to hold the City of Hobbs harmless for any damage of any kind that may result from the use of said equipment.

RECEIVED AND ACCEPTED this the _____ day of _____, 2023.

New Mexico Junior College/Southeastern New Mexico Law Enforcement Academy

By _____

STATE OF NEW MEXICO)
) ss.
COUNTY OF LEA)

The foregoing instrument was acknowledged before me this _____ day of _____, 2023, by _____, as _____, on behalf of New Mexico Junior College/Southeastern New Mexico Law Enforcement Academy.

NOTARY PUBLIC

My Commission Expires:

CITY OF HOBBS



CAPITAL ASSET WORKSHEET

ASSET # 7349		MASTER ASSET		DESCRIPTION	2018 DODGE CHARGER	POLICE #UNIT1694	
CLASS	EQ	EQUIPMENT	FUND SOURCE	MAINT CONT	Y	INSURED	N
SUBCL	651	CARS	ACQUIS METH	VENDOR DESC	Vendor Name Mi	CARRIER	
COMMODITY				TYPE	G	INSURED VAL	0.00
DEPT	0202	POLICE PATROL	ACQUIS DATE	EXPIRE DATE		EXPIRE DATE	
LOC CODE	0421	BUILDING MAINT	ACQUIS COST	ANNUAL COST	0.00	POLICY CST	0.00
LOC MEMO			ACRES	MEMO		MEMO	
ROOM			QTY				
STORAGE LOC			1				
			UNIT PRICE				
			50,343.10				
			PURCH MEMO				
STATUS	A	ACTIVE		DEPRECIATE	Y		
CONDITION			SOY BOOK	DEPREC PRIN		50,343.10	
CUSTODIAN	FIXED ASSET	CUSTODIAN	CURRENT BOOK	FIRST YR/PR	2018/06	LAST YR/PR	2022/12
TITLEHOLDER			EST SALVAGE	EST LIFE	10		
			2,700.00	PERIODS TAKEN	55		
			REPL COST	ACCUM DEPREC	23,073.92		
			50,343.10				
			LAST INVENT				
			IMPROVE MEMO				
TAG # 1694							
SERIAL #	2C3CDXKT1JH144241						
MANUFACTURER							
MODEL	CHARGER						
MODEL YEAR			RETIRE DATE				
LICENSE #			DISP CODE				
			DISP PRICE				0.00
			SALE PRICE				0.00
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT		

GL Accounts				
TYPE	ORG	OBJ	PROJ	PERCENT
Asset	910	16012		100.00
Contra	910	16015		100.00
Depreciation Expense	910	48000		100.00
Accumulated Depreciation	910	16112		100.00

PO Accounts			
ORG	OBJ	PROJ	AMOUNT

CAPITAL ASSET WORKSHEET

ASSET # 7345		MASTER ASSET		DESCRIPTION	2018 DODGE CHARGER	POLICE #UNIT1692	
CLASS	EQ	EQUIPMENT	FUND SOURCE	MAINT CONT	Y	INSURED	N
SUBCL	651	CARS	ACQUIS METH	VENDOR DESC	Vendor Name Mi	CARRIER	
COMMODITY				TYPE	G	INSURED VAL	0.00
DEPT	0202	POLICE PATROL	ACQUIS DATE	EXPIRE DATE		EXPIRE DATE	
LOC CODE	0202	POLICE PATROL	ACQUIS COST	ANNUAL COST	0.00	POLICY CST	0.00
LOC MEMO			ACRES	MEMO		MEMO	
ROOM			QTY				
STORAGE LOC			UNIT PRICE				
			PURCH MEMO				
STATUS	A	ACTIVE		DEPRECIATE	Y		
CONDITION			SOY BOOK	DEPREC PRIN		50,343.10	
CUSTODIAN	FIXED ASSET	CUSTODIAN	CURRENT BOOK	FIRST YR/PR	2018/06	LAST YR/PR	2022/12
TITLEHOLDER			EST SALVAGE	EST LIFE	10		
			REPL COST	PERIODS TAKEN	55		
TAG # 1692			LAST INVENT	ACCUM DEPREC	23,073.92		
SERIAL #	2C3CDXKT3JH144239		IMPROVE MEMO				
MANUFACTURER							
MODEL	CHARGER		RETIRE DATE				
MODEL YEAR			DISP CODE				
LICENSE #			DISP PRICE				
			SALE PRICE				
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE		INV AMT	

GL Accounts				
TYPE	ORG	OBJ	PROJ	PERCENT
Asset	910	16012		100.00
Contra	910	16015		100.00
Depreciation Expense	910	48000		100.00
Accumulated Depreciation	910	16112		100.00

PO Accounts			
ORG	OBJ	PROJ	AMOUNT

CAPITAL ASSET WORKSHEET

ASSET # 7341		MASTER ASSET		DESCRIPTION	2018 DODGE CHARGER POLICE #UNIT 1687
CLASS	EQ EQUIPMENT	FUND SOURCE		MAINT CONT	Y
SUBCL	651 CARS	ACQUIS METH		VENDOR DESC	Vendor Name Mi
COMMODITY				INSURED	N
DEPT	0202 POLICE PATROL	ACQUIS DATE	12/21/2017	CARRIER	
LOC CODE	0421 BUILDING MAINTN	ACQUIS COST	50,343.10	INSURED VAL	0.00
LOC MEMO		ACRES	0.000	EXPIRE DATE	
ROOM		QTY	1	ANNUAL COST	0.00
STORAGE LOC		UNIT PRICE	50,343.10	MEMO	
		PURCH MEMO			
STATUS	A ACTIVE			DEPRECIATE	Y
CONDITION		SOY BOOK	32,303.49	DEPREC PRIN	50,343.10
CUSTODIAN	FIXED ASSET CUSTODIAN	CURRENT BOOK	27,269.18	FIRST YR/PR	2018/06
TITLEHOLDER		EST SALVAGE	2,700.00	LAST YR/PR	2022/12
		REPL COST	50,343.10	EST LIFE	10
TAG # 1687		LAST INVENT		PERIODS TAKEN	55
SERIAL #	2C3CDXKT4JH144234	IMPROVE MEMO		ACCUM DEPREC	23,073.92
MANUFACTURER					
MODEL	CHARGER	RETIRE DATE			
MODEL YEAR		DISP CODE			
LICENSE #		DISP PRICE	0.00		
		SALE PRICE	0.00		
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT

GL Accounts				
TYPE	ORG	OBJ	PROJ	PERCENT
Asset	910	16012		100.00
Contra	910	16015		100.00
Depreciation Expense	910	48000		100.00
Accumulated Depreciation	910	16112		100.00

PO Accounts			
ORG	OBJ	PROJ	AMOUNT

CITY OF HOBBS
INVENTORY TRANSFER/DELETION FORM

Section 1 TODAY'S DATE: 08/15/23 DATE OF TRANSACTION: 08/15/23
SERIAL/VIN #: 2C3CDXKT1JH144241 ASSET CONTROL #: 7349
MAKE/MODEL: Dodge / Charger (Inventory Tag #)
ITEM DESCRIPTION: Unit # 1694 - 2018 Dodge Charger

Section 2 TRANSFER

FROM:
DEPT. NAME: _____
DEPT. ACCOUNT #: _____
CURRENT LOCATION: _____
TRANSFER AMOUNT: \$ _____
(Original Purchase Price)
* _____ DEPARTMENT APPROVAL _____ DATE

TO:
DEPT. NAME: _____
DEPT. ACCOUNT #: _____
CURRENT LOCATION: _____
TRANSFER AMOUNT: \$ _____
(Original Purchase Price)
* _____ DEPARTMENT APPROVAL _____ DATE

Section 3 DELETION

DELETION AMOUNT: \$50,343.10
(Original Purchase Price)
REASON FOR DELETION: Donated to the New Mexico Junior College / Southeastern New Mexico LE Academy

DEPARTMENT APPROVAL DATE 8/15/23

PLEASE COMPLETE SECTION 1 AND SECTION 2 FOR TRANSFERS
PLEASE COMPLETE SECTION 1 AND SECTION 3 FOR DELETIONS

***PLEASE NOTE THAT A SIGNATURE IS NEEDED FROM BOTH DEPARTMENTS IN A TRANSFER**

~~PLEASE COMPLETE THIS FORM CAREFULLY AND IN ITS ENTIRETY WITH THE INFORMATION REQUESTED~~

**CITY OF HOBBS
INVENTORY TRANSFER/DELETION FORM**

Section 1 TODAY'S DATE: 08/15/23 DATE OF TRANSACTION: 08/15/23
SERIAL/VIN #: 2C3CDXKT4JH144234 ASSET CONTROL #: 7341
MAKE/MODEL: Dodge / Charger (Inventory Tag #)
ITEM DESCRIPTION: Unit # 1687 - 2018 Dodge Charger

Section 2 TRANSFER

FROM:

DEPT. NAME: _____
DEPT. ACCOUNT #: _____
CURRENT LOCATION: _____
TRANSFER AMOUNT: \$ _____
(Original Purchase Price)

* _____ DEPARTMENT APPROVAL _____ DATE _____

TO:

DEPT. NAME: _____
DEPT. ACCOUNT #: _____
CURRENT LOCATION: _____
TRANSFER AMOUNT: \$ _____
(Original Purchase Price)

* _____ DEPARTMENT APPROVAL _____ DATE _____

Section 3 DELETION

DELETION AMOUNT: \$50,343.10
(Original Purchase Price)

REASON FOR DELETION: Donated to the New Mexico Junior College / Southeastern New Mexico LE Academy

_____ DEPARTMENT APPROVAL _____ DATE _____
[Signature] *[Signature]*

PLEASE COMPLETE SECTION 1 AND SECTION 2 FOR TRANSFERS
PLEASE COMPLETE SECTION 1 AND SECTION 3 FOR DELETIONS

***PLEASE NOTE THAT A SIGNATURE IS NEEDED FROM BOTH DEPARTMENTS IN A TRANSFER**

~~PLEASE COMPLETE THIS FORM CAREFULLY AND IN ITS ENTIRETY WITH THE INFORMATION REQUESTED~~



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: August 21, 2023

SUBJECT: Donation of 30 hand held radios and chargers to County of Lea (Lea County Emergency Services)

DEPT. OF ORIGIN: Information Technology Department

DATE SUBMITTED: August 4, 2023

SUBMITTED BY: Christa Belyeu, IT Director

Summary:

The IT Department is requesting to donate thirty (30) hand held radios and chargers to County of Lea (Lea County Emergency Services). The radios are no longer in use or needed by the City of Hobbs. The radios will be used as needed to help cover events, wildfires and any other use the County of Lea (Lea County Emergency Services) deem necessary.

Fiscal Impact:

Reviewed By: _____
Finance Department

Digitally signed by Efrén A. Cortez, CN=City Attorney's Office, email=ecortez@hobbsnm.org, c=US
Date: 2023.08.15 08:38:15 -0600

There is no fiscal impact associated with this donation. The radios are not on City of Hobbs fixed asset inventory.

Attachments:

Resolution

Legal Review:

Approved As To Form: Efrén A. Cortez
City Attorney

Digitally signed by Efrén A. Cortez, CN=City Attorney's Office, email=ecortez@hobbsnm.org, c=US
Date: 2023.08.15 08:38:15 -0600

Recommendation:

Motion to approve the resolution.

Approved For Submittal By:

Christa Belyeu
Digitally signed by Christa Belyeu, CN=Christa Belyeu, o=City Of Hobbs, ou=IT Director, email=cbelyeu@hobbsnm.org, c=US
Date: 2023.08.15 08:35:54 -0600

Department Director

[Signature]
City Manager

CITY CLERKS USE ONLY COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
File No. _____

Denied

CITY OF HOBBS

RESOLUTION NO. 7391

A RESOLUTION AUTHORIZING THE DONATION OF THIRTY (30) HAND HELD RADIOS AND CHARGERS WHICH ARE NO LONGER NEEDED FOR MUNICIPAL USES TO COUNTY OF LEA (LEA COUNTY EMERGENCY SERVICES)

WHEREAS, the City of Hobbs owns and wishes to donate to County of Lea (Lea County Emergency Services) thirty (30) hand held radios and chargers, which property is no longer in use by the City of Hobbs and the County of Lea (Lea County Emergency Services) has a need for such equipment and has agreed to accept the same; and

WHEREAS, pursuant to Section 3-54-2(d) NMSA 1978, a municipality may sell, exchange, or donate real or personal property to the state, to any of its political subdivisions, or to the federal government if such sale, exchange, or gift is in the best interests of the public; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO that the City Manager be, and is hereby authorized and directed, to take all steps necessary to effectuate this resolution and specifically to donate surplus property consisting of thirty (30) hand held radios and chargers, to County of Lea (Lea County Emergency Services).

PASSED, ADOPTED AND APPROVED this 21st day of August, 2023.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: August 21st, 2023

SUBJECT: MATERIAL PURCHASE FOR PHB SIGNAL IMPROVEMENTS AT BENDER & BRAZOS AND MARLAND & CLINTON (State Price Agreement 30-80500-22-16984)

DEPT. OF ORIGIN: Engineering Department
DATE SUBMITTED: 8-17-2023
SUBMITTED BY: Todd Randall, City Engineer

Summary:

The NM 18 (Bender) / Brazos and US 62/180 (Marland) / Clinton Pedestrian Hybrid Beacon (PHB) Signal Project will provide pedestrian crossing improvements along two major arterials inside city limits. These PHB's are a traffic control devices designed to assist pedestrians safely cross larger-higher speed roadways at the uncontrolled intersections. The locations were selected by the Engineering Department in coordination with the Hobbs Municipal School District to effectively serve the needs of the general public and students & parents that utilize these locations for crossing, this program has been successful along Dal Paso at the Highland and Texas intersections. This project is funded in part by a New Mexico Department of Transportation Cooperative Grant Agreement (L200567) for \$200,000 with a City of Hobbs match of \$66,667. A contract for the installation of these materials will be submitted to the Commission for consideration at a later date.

Fiscal Impact:

Reviewed By: Finance

Budget Line: 48-4048-44901-00284
Budgeted Available: \$269,813.74
NMDOT Grant (L200567): \$200,000.00
City of Hobbs Grant Match: \$66,667.00
Iteris Quote (materials only): \$182,831.79 (State Price Agreement #: 30-80500-22-16984)

Budget Adjustment: An estimated increase of \$300,000 will be necessary for the installation costs and ADA Improvements at these two intersections.

Attachments:

Location Maps / Iteris Inc. Quote / NM Price Agreement

Legal Review:

Efren A. Cortez
Approved As To Form: Cortez
City Attorney

Recommendation:

Consideration and approval of the material purchase for the Pedestrian Signal Improvements from Iteris Inc. for \$182,831.79 utilizing State of New Mexico Price Agreement #: 30-80500-22-16984.

Approved For Submittal By:

TODD RANDALL
Digitally signed by TODD RANDALL
Dept. CH - TODD RANDALL
Reason: I am approving this document
Date: 2023.08.16 14:20:19 -0600

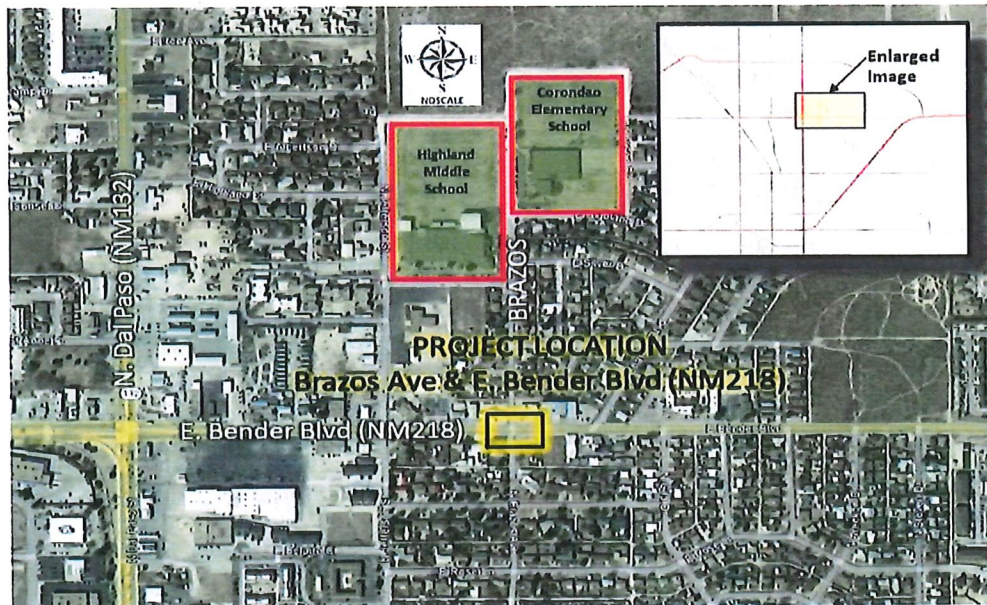
Department Director

Handwritten signature of Todd Randall, City Manager

CITY CLERKS USE ONLY
COMMISSION ACTION TAKEN

Resolution No.
Ordinance No.
Approved
Other
Continued To:
Referred To:
Denied
File No.

LOCATION MAP





Iteris, Inc.
 1700 Carnegie Avenue
 Suite 100
 Santa Ana, CA 92705-5551

John Beale
 +13038340059
 jbeale@iteris.com

EQUIPMENT QUOTATION

Quote #00013299

August 15, 2023

Emilio Lucero 1200 S Fourth St. Hobbs, New Mexico 88240 5752634003 elucero@hobbsnm.org	Agency: Hobbs NM, City of Contractor: Project Name: Hobbs - HAWK Signal QT Reference: Hobbs - HAWK Signal	Delivery Term: FOB Destination Payment Terms: NET 30 Days
-----------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------

Fax or email Purchase Orders to: Marilyn Holden, 949-270-9615 or mdh@iteris.com. Please include Quote Number on your Purchase Order. Prices are valid for 30 days from the date of quote unless extended in writing. Prices on this quote include material only unless otherwise stated. For questions regarding this quotation, please contact the representative listed above.

01 - Marland and Clinton - Signal Poles						
Product Name	Product Description	Qty	List Price	Discount %	Unit Price	Ext. Price
Type I Standard 5ft	Pedestal Pole - 5ft aluminum pole, aluminum sq base, pole cap, pole collar, 4 anchor bolts, NO PAINT	2	\$625.00	10	\$562.50	\$1,125.00
50ft type IIB	Signal Pole - 50ft Mast Arm Assembly - Type IIB	1	\$28,921.43	10	\$26,029.29	\$26,029.29
Type I Standard 10ft	Pedestal Pole - 10ft aluminum pole, aluminum sq base, pole cap, pole collar, 4 anchor bolts, NO PAINT	2	\$796.00	10	\$716.40	\$1,432.80
Type I Standard 15ft	Pedestal Pole - 15ft aluminum pole, aluminum sq base, pole cap, pole collar, 4 anchor bolts, NO PAINT	2	\$967.50	10	\$870.75	\$1,741.50
55ft type IIC	Signal Pole - 55ft Mast Arm Assembly - Type IIC	1	\$31,030.00	10	\$27,927.00	\$27,927.00
						\$58,255.59

02 - Marland and Clinton - UPS						
Product Name	Product Description	Qty	List Price	Discount %	Unit Price	Ext. Price
Myers UPS System	Myers UPS system - 1500 watt inverter, 4 batteries, Battery balancer, battery cable kit, transfer switch, UPS cabinet	1	\$6,112.00	10	\$5,500.80	\$5,500.80
						\$5,500.80

03 - Marland and Clinton - Signal Heads						
Product Name	Product Description	Qty	List Price	Discount %	Unit Price	Ext. Price
3 Sections	Mobotrex Poly head, GE LEDs, Pelco mounting hardware, aluminum louvered backplate	6	\$922.00	10	\$829.80	\$4,978.80
1 Sections	Mobotrex Poly head, GE LEDs, Pelco mounting hardware,	4	\$229.00	10	\$206.10	\$824.40



Iteris, Inc.
 1700 Carnegie Avenue
 Suite 100
 Santa Ana, CA 92705-5551

John Beale
 +13038340059
 jbeale@iteris.com

EQUIPMENT QUOTATION

Quote #00013299

August 15, 2023

03 - Marland and Clinton - Signal Heads						
Product Name	Product Description	Qty	List Price	Discount %	Unit Price	Ext. Price
Pedestrian Countdown Signal	Mobotrex PED head with Clamshell mount and GE countdown LED	4	\$396.00	10	\$356.40	\$1,425.60
						\$7,228.80

04 - Marland and Clinton - Accessible Ped Sig Push Button						
Product Name	Product Description	Qty	List Price	Discount %	Unit Price	Ext. Price
APS Ped Button	Campbell Guardian - 9X15 station, R10-3e sign, 12ft 4conductor 18awg cable	4	\$702.00	10	\$631.80	\$2,527.20
						\$2,527.20

05 - Marland and Clinton - Controller						
Product Name	Product Description	Qty	List Price	Discount %	Unit Price	Ext. Price
Controller	Nema Controller with HAWK programming	1	\$4,153.00	10	\$3,737.70	\$3,737.70
						\$3,737.70

06 - Marland and Clinton - Controller Cabinet						
Product Name	Product Description	Qty	List Price	Discount %	Unit Price	Ext. Price
M size controller cabinet	M Cabinet, Riser base, Power Supply, MMU, Loadswitches, flasher, FTR's, BIU's.	1	\$14,266.00	10	\$12,839.40	\$12,839.40
						\$12,839.40

07 - Marland and Clinton - Meter						
Product Name	Product Description	Qty	List Price	Discount %	Unit Price	Ext. Price
Meter	Milbank Meter PED	1	\$4,850.00	10	\$4,365.00	\$4,365.00
						\$4,365.00

1 - Bender and Brazos - Signal Poles						
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Product Name	Product Description	Qty	List Price	Discount %	Unit Price	Ext. Price
40ft Type IIIB	Signal Pole - 40ft Mast Arm Assembly with Lum. arm- Type IIIB	1	\$30,337.00	10	\$27,303.30	\$27,303.30
Type I Standard 5ft	Pedestal Pole - 5ft aluminum pole, aluminum sq base, pole cap, pole collar, 4 anchor bolts, NO PAINT	2	\$625.00	10	\$562.50	\$1,125.00
40ft Type IIB	Signal Pole - 40ft Mast Arm Assembly - Type IIB	1	\$25,713.00	10	\$23,141.70	\$23,141.70
Type I Standard 10ft	Pedestal Pole - 10ft aluminum pole, aluminum sq base, pole cap, pole collar, 4 anchor bolts, NO PAINT	2	\$796.00	10	\$716.40	\$1,432.80
						\$53,002.80

2 - Bender and Brazos - UPS						
Product Name	Product Description	Qty	List Price	Discount %	Unit Price	Ext. Price
Myers UPS System	Myers UPS system - 1500 watt inverter, 4 batteries, Battery balancer, battery cable kit, transfer switch, UPS cabinet	1	\$6,112.00	10	\$5,500.80	\$5,500.80
						\$5,500.80

3 - Bender and Brazos - Signal Heads						
Product Name	Product Description	Qty	List Price	Discount %	Unit Price	Ext. Price
3 Sections	Mobotrex Poly head, GE LEDs, Pelco mounting hardware, aluminum louvered backplate	6	\$922.00	10	\$829.80	\$4,978.80
Pedestrian Countdown Signal	Mobotrex PED head with Clamshell mount and GE countdown LED	4	\$396.00	10	\$356.40	\$1,425.60
						\$6,404.40

4 - Bender and Brazos - Accessible Ped Sig Push Button						
Product Name	Product Description	Qty	List Price	Discount %	Unit Price	Ext. Price
APS Ped Button	Campbell Guardian - 9X15 station, R10-3e sign, 12ft 4conductor 18awg cable	4	\$702.00	10	\$631.80	\$2,527.20
						\$2,527.20

5 - Bender and Brazos - Controller						



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August 15, 2023

Product Name	Product Description	Qty	List Price	Discount %	Unit Price	Ext. Price
Controller	Nema Controller with HAWK programming	1	\$4,153.00	10	\$3,737.70	\$3,737.70
						\$3,737.70

6 - Bender and Brazos - Controller Cabinet						
Product Name	Product Description	Qty	List Price	Discount %	Unit Price	Ext. Price
M size controller cabinet	M Cabinet, Riser base, Power Supply, MMU, Loadswitches, flasher, FTR's, BIU's.	1	\$14,266.00	10	\$12,839.40	\$12,839.40
						\$12,839.40

7 - Bender and Brazos - Meter						
Product Name	Product Description	Qty	List Price	Discount %	Unit Price	Ext. Price
Meter	Milbank Meter PED	1	\$4,850.00	10	\$4,365.00	\$4,365.00
						\$4,365.00

Important Notes:

Freight is prepaid

Pricing PER NMDOT PA# 30-80500-22-16984

This quotation and any resulting order are subject to Iteris' Roadway Sensor Products Standard Terms and Conditions of Sale attached hereto or available at <http://www.iteris.com/RS-Std-TC.pdf>, which are incorporated herein by this reference.

Authorized Signature:

John Beale

SUBTOTAL	\$182,831.79
FREIGHT	
TAX	\$0.00
TOTAL:	\$182,831.79



State of New Mexico General Services Department

Price Agreement

Awarded Vendor:
25 Vendors Awarded- Refer to pages 6 -9 for details

Price Agreement Number: **30-80500-22-16984**

Payment Terms: **Net 30**

F.O.B.: **As Requested**

Delivery: **See pages 6 -9**

Ship To:
New Mexico Department of Transportation
Various Locations

Procurement Specialist: **Raelynn Lujan** *RL*

Telephone No.: **(505) 670-1561**

Email: **raelynn.lujan@gsd.nm.gov**

Invoice:
New Mexico Department of Transportation
As Requested at Time of Order.

For questions regarding this agreement please contact:
Michael Braniff Jr.- Phone: (505) 670-6526
Email: michael.braniff1@dot.nm.gov

Title: ITS Equipment, Parts and Supplies and Associated Technical Services

Term: February 2, 2023 thru February 1, 2024

This Price Agreement is made subject to the “terms and conditions” as indicated on subsequent pages.

Accepted for the State of New Mexico

Valerie Paulk
New Mexico State Purchasing Agent

Date: *2/2/2023*

x This Agreement was signed on behalf of the State Purchasing Agent

JJL

State of New Mexico
General Services Department
Purchasing Division
Price Agreement #: 30-80500-22-16984

(AN) 0000169499

Iteris, Inc.
P.O. Box 60163
City of Industry, CA 91716-0163
(303) 834-0059
jbeale@iteris.com

Payment Term: Net 30
FOB: Destination
Delivery: FOB Destination

(AO) 0000170872

L&R Computers Inc
PO Box 9734
Albuquerque, NM 87119
(505) 620-6900
ronalddcampos@yahoo.com

Payment Term: Net 30
FOB: Destination
Delivery: L&R Computers Inc PO Box 9734 Albuquerque, NM 87119

(AP) 0000143187

M.H. CORBIN LLC
6077 Frantz Road Suite 203
Dublin, Ohio 43017
(614) 873-5216
614-402-1340
orders@mhcorbin.com
info@mhcorbin.com
bcorbin@mhcorbin.com

Payment Term: Net 30
FOB: Destination
Delivery: N/A

(AQ) 0000067770

MWI, Inc.
PO Box 30670
Albuquerque, NM 87190
(505) 508-0744
tim@mwiinc.net

Payment Term: Net 30
FOB: Destination
Delivery: As Requested

(AR) 0000015203

National Electric Supply Co.
2200 Midtown pl. NE Suite C
Albuquerque, NM 87107
(505) 345-3577
w.shepherd@nationalelectric.com

Payment Term: Net 30
FOB: Destination

Delivery: Usually 1-5 days. For non-stock items allow 2-5 weeks. We have a will-call counter and offer delivery statewide.

(AS) 0000056184

PC Specialists
dba Tech Integration Grp
PO Box 85244
San Diego, CA 92186
(505) 903-2329
Brenda.Underwood@tig.com

Payment Term: Net 30
FOB: Destination
Delivery: TIG Delivery available in Albuquerque

(AT) 0000048084

RT Electric Inc.
480 N 17th
Las Cruces, NM 88005
(575) 523-9252
soliver@rtelectricinc.com
ktegmeyer@rtelectricinc.com
tim@rtelectricinc.com

Payment Term: Net 30
FOB: Destination
Delivery: As requested